

Knowledge Grant guidelines

Grant priority

Building capacity to collect, analyse and share information about civil legal need

Knowledge Grants will support organisations to develop sustained data and information collection processes and to improve their capacity to analyse.

Guiding principles

Priority will be given to applications that can demonstrate the following:

Improving information

How improvements to your capacity to collect, analyse or integrate information will enable you to respond to a legal problem.

Knowledge sharing

How you will share the information and insights to benefit other organisations/service providers and the community you are trying to assist.

Examples

The types of applications we might fund include:

- projects that will develop a new understanding of the legal needs of Victorians – collecting/collating data and information which has not been collected before and/or analysed in a new way
- capacity building activities to help organisations collect and analyse data about particular audiences
- scoping projects – that will gather evidence and may then seek further funding to implement responses.

Submitting your application

The Knowledge Grants program will open 1 July 2019. Applications for grants up to \$50,000 will be accepted until **Monday 26 August 2019**. Applications must be submitted via the [grants portal on the Foundation's website](#).

You should contact the Grants Manager prior to submitting your application. The Grants Manager can provide feedback on your project proposal and indicate if it meets selection criteria, giving your application the best chance of success.

Assessment process

The Grants Subgroup of the Foundation's Board makes funding decisions, and applicants can expect to hear the outcome by November 2019.

Grant applications are assessed against the Foundation's statutory functions, grant priorities and guiding principles. The following criteria are also considered as part of the assessment process:

- grants can only be made to organisations
- the results of the project must primarily benefit Victorians
- **legal need** – how have you identified the legal topic this project will investigate?
- **capacity building** – how will the capacity building activities improve your organisation's ability to collect and analyse information?
- **impact** – what difference will this make to your community?
- **sustainability** – will this project help to change your systems/practices in after the project has been completed?
- **partnerships** – who else is working in this area? Are there other agencies you intend to work with to investigate this area of legal need?
- **dissemination** – how will you share the results? Have you identified other agencies that might benefit from this work?
- **budget** – is the budget realistic? Does it offer value for money?

Who can apply?

We are seeking applications from community legal centres and not-for-profit community organisations.

We will not accept applications from organisations who have a primary and/or existing role to undertake research.

If you are unsure if you are eligible, please contact the Grants Manager on 9604 8100.

Grant exclusions

Generally, we do not fund:

- studies to obtain a degree or diploma
- government organisations with the exception of independent statutory bodies
- recurrent or core operational costs
- purchase of major items of equipment
- international travel costs
- commercial or profit-making activities
- litigation of any kind
- projects that primarily support political activity and lobbying
- costs incurred prior to grant approval
- grant applications previously deemed unsuccessful by the foundation unless invited to reapply.

Conditions of grant

Victoria Law Foundation places conditions on the grants it makes. Some of the grant requirements include:

- successful applicants enter into an agreement with the Foundation
- a final report is to be submitted on completion of the project
- information and data collected through the project is to be shared with the Foundation and other organisations working in the same location, or with a similar cohort of people
- acknowledging the support of the Foundation.